



**City of Radford Council Agenda**  
**Meeting Number 2 of F.Y. 2016-2017**

**July 11, 2016 at 7:00 p.m.**  
**10 Robertson St., Radford, VA**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**WELCOME TO COUNCIL MEMBER ROBERT GROPMAN**

**MINUTES APPROVAL:**      June 13, 2016 – regular meeting  
   July 6, 2016 – special organizational meeting

**OLD BUSINESS:**

1. Second reading of Ordinance #1681: Storm Water Management - Illicit Discharge
2. Second reading of Ordinance #1684: SUP request from East Radford Development Corp

**CITIZEN COMMENTS ON PUBLIC MATTERS:**

(Please state your name for the record – Please limit comments to 3 minutes or less)

**NEW BUSINESS:**

1. Appropriation Ordinance 1682.01: \$8,384 for Byrne JAG grant
2. Appropriation Ordinance 1682.02: \$247,450 Armory roof replacement
3. Electric Department Digger Derrick
  - a. Award Contract to Altec
  - b. Appropriation Ordinance 1682.03: \$108,883
  - c. Surplus unit #607, 2005 Ford Digger Derrick

**COUNCIL MEMBER COMMENTS**  
**Adjourn**

***Future Meetings:***  
***August 8, 2016 - Regular meeting, 7:00 pm***  
***September 12, 2016 - Regular meeting, 7:00 pm***

10 Robertson St.

*The "New River" City*

June 13, 2016

Radford, Virginia

**Regular Meeting Number 19 of Radford City Council, F.Y. 2015-2016**

The regular meeting of the Radford City Council was convened at 7:00 p.m. in Council Chambers, 10 Robertson Street, Radford, VA. The Mayor of the City, Dr. Bruce Brown, was present and presiding. Other members of City Council present were Dr. Richard Harshberger, Mr. Daniel Keith Marshall, Mr. Robert Nicholson and Mr. David Michael Turk.

Others present were as follows:

Mr. David Ridpath, City Manager  
Ms. Melissa Skelton, City Clerk  
Mrs. Gail Cook DeVilbiss, City Attorney  
Mr. Basil Edwards, Economic Developer  
Mrs. Jenni Wilder, Public Information Officer  
Mr. Donald Goodman, Chief of Police  
Mr. Lawrence Rice, Water Plant Superintendent  
Mr. Rodney Haywood, Fire Chief

Following the Pledge of Allegiance, led by Mayor Brown, and the invocation was led by Chaplin James Henegar.

**MINUTE APPROVALS:** On a motion by Mr. Nicholson seconded by Mr. Turk, that the minutes for May 9, 2016 are approved as presented.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
NAYES: None-0

**MINUTE APPROVALS:** On a motion by Dr. Harshberger seconded by Mr. Turk, that the minutes for May 19, 2016 are approved with corrections that Dr. Harshberger was in attendance at the special meeting.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
NAYES: None-0

**SUBJECT:** Water Treatment Plant received the Silver award from the Virginia Department of Health.

**SUMMARY:** The Virginia Department of Health has selected the City of Radford Water Treatment Plant to receive a "silver" award for "Excellence in Water Works Operations." The City has won the "silver" designation for four years in the past, as well as received a "Bronze".

**RESOLUTIONS**

**SUBJECT: K-9 Robbie**

**SUMMARY:** Robbie, a K-9 with the Radford City Police Department, has served our community since September, 2011. Prior to joining the City, Robbie served in the United States

Navy in supporting our Nation's efforts in Afghanistan. His duties with the City of Radford have focused on criminal apprehension and detection of explosives with his handler, Master Police Officer, Mike Jenkins. The Resolution recognizes Robbie's service to our community and transfers ownership to Mike for care. Robbie is retiring due to sudden illness.

**A RESOLUTION DECLARING K9 OFFICER ROBBIE RETIRED FROM SERVICE TO THE RADFORD CITY POLICE DEPARTMENT AND DONATING HIM TO HIS PARTNER AND HANDLER, MASTER POLICE OFFICER MICHAEL S. JENKINS OF THE RADFORD CITY POLICE DEPARTMENT**

**WHEREAS**, K9 Officer Robbie is an 7 ½ year old Malinois, who has been member of Radford City Police Department since September 5, 2011; and

**WHEREAS**, Robbie has helped the Radford Police Department rebuild its K9 program, with extensive training in criminal apprehension

**WHEREAS**, Robbie has also aided in growing the explosive detection program sniffing out explosives; including: black powder, C4, TNT, dynamite, ammonium nitrate, Semtex, detcord; and

**WHEREAS**, Robbie is not only brave, vigilant, and often referred to as "The Hero," but has also been instrumental in fighting crime in our community, responding to calls where criminal apprehension is needed and searching and scanning areas for possible explosives, including preparing for graduation ceremonies, alarm calls, Virginia Tech and RHS home football games; and

**WHEREAS**, K9 Officer Jenkins' favorite case with K-9 Robbie was when he was providing a search of the Radford High School parking lot. When they came to the last car Robbie laid down on his stomach and crawled under the vehicle coming out under the trunk. He sniffed the license plate and sat down. Those that knew Robbie was an explosive detection K9 started backing up asking what he was doing. The owner of the vehicle was contacted and they began to look over the vehicle for any kind of explosive devices. The owner of the vehicle opened the trunk and inside, directly in front of the license plate, was a Tupperware container with several pop snaps, a small firework sold to children to make noise. Those pops contain a minute amount of black powder, which K9 Robbie was trained to detect; and

**WHEREAS**, Robbie has been a great asset and public relations tool, providing Radford City Police Department with the opportunity to educate the youth and citizens of Radford on the importance of K9 Officers and their impact on public safety; and

**WHEREAS**, K9 Robbie will be retired from service to the Radford City Police Department and Master Police Officer Michael S. Jenkins will accept full responsibility for him.

**NOW, THEREFORE, BE IT RESOLVED** by the Radford City Council of Radford, Virginia, that K9 Officer Robbie is hereby declared retired and same is authorized to be donated to Master Police Officer Michael S. Jenkins of the Radford City Police Department.

\_\_\_\_\_  
Dr. Bruce E. Brown, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Skelton, City Clerk

Adopted: June 13, 2016

Mayor Brown read the resolution for the benefit of the audience.

**ACTION:** Mayor Brown made a motion to the resolution as presented, Mr. Nicholson seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

**NAYES:** None-0

**SUBJECT:** Christiansburg Aquatic Center

**SUMMARY:** The City of Radford has been participating in a membership agreement for City residents with the Town of Christiansburg since January, 2016 in the Christiansburg Aquatic Center. The agreement allows for a maximum of 200 visits/month and a membership cost of \$5/day for each visitor. The membership fee is charged to the City of Radford. During the trial period of January, 2016 to June 2016 the City had 1,424 visitors at the aquatic center. The Town of Christiansburg will extend membership privileges from July 1, 2016 to December 31, 2017 under the same terms.

**ACTION:** Mr. Marshall made a motion to the resolution as presented, Dr. Harshberger seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
**NAYES:** None-0

**SUBJECT: Community Garden lease extension**

**SUMMARY:** The Community Garden, located on a .87 acre parcel adjacent to Pulaski Street, has been leased by the City of Radford from the Pepper's Ferry Water Wastewater Authority since April, 2012. The property has many attributes that support this recreational project including rich soil, fencing, on site water supply and good access. The agreement was originally approved by Council Resolution and requires extension. The City and Authority have discussed the continuation of the gardens, the importance of the program, as well as extension of the lease. The Peppers Ferry Board endorsed the agreement at their meeting on June 2, 2016. The lease would be extended under similar terms for an additional five years with one year extensions permitted.

**ACTION:** Mr. Nicholson made a motion to the resolution as presented, Mr. Marshall seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
**NAYES:** None-0

**REPORTS**

**SUBJECT: Festival of Lights**

**SUMMARY:** The Radford Chamber of Commerce has coordinated the City- wide Christmas holiday decorations through the Festival of Lights Committee. The project began in 2004 and has been directed by Marceline Hunter.

Marceline Hunter thanked Council for everything they have done for them. She shared that David Horton and Wayne Pridgen will be assisting her with this year's decorations since Nick Nicholson passed. Their goal is to improve both east and west Radford, Tyler Avenue and if possible, the snowman.

Mayor Brown thanked Marceline for all her work and for finding ways to make the decorations last as long as they have.

**SUBJECT: July 4<sup>th</sup> – Spirit of America Celebration**

**SUMMARY:** Ken Goodyear, Director of Parks and Recreation will update City Council on the program, highlights and preparation related to the July 4, 2016 celebration in Bisset Park.

Kenny Goodyear, Recreation Director, shared that this year they added a K-9 expedition during the Fourth of July festivities. The major sponsors are back, WDBJ 7 will start advertising. He informed them that this year Marty Raybon, lead singer for Shenandoah, will be opening up for Jimmy Fortune.

**PUBLIC HEARING**

**SUBJECT: AEP Service Easement on City property in Montgomery County**

**SUMMARY:** The City of Radford approved a cell tower agreement with a subsidiary of Verizon wireless on July 6, 2008. The tower was recently constructed on the property the City owns in Montgomery County adjacent to Peterson Drive. The original agreement references the provision of power to the facility, but indicated no specifics at the time. City electric service is not close by, nor cost efficient due to the location. American Electric Power will provide service to the cell tower, but needs an easement from the City for overhead service. An easement plat has been provided and reviewed by staff. Since the property and related easement are located on public land and in an adjacent easement, a public hearing is required prior to granting the easement.

Mayor Brown opened the public input hearing at 7:50 pm.

No Comments

Mayor Brown closed the public input hearing at 7:50 pm.

*Clerks note: Notice of the public hearing has been duly advertised.*

**OLD BUSINESS:** none

**SUBJECT: First reading of Ordinance #1681 – Storm Water Management – Illicit Discharge**

**SUMMARY:** The City of adopted Ordinance #1662 in October, 2014 to address regulations associated with the new Virginia Stormwater Management Act. The Act addresses requirements for local stormwater quality plans related to pollution prevention, permitting, record keeping, inspections, public education and enforcement. Staff has been working with the new Virginia Code requirements, as well as the local Ordinance and has been advised by DEQ to address “illicit discharge.” The proposed Ordinance #1681 establishes regulations to address uncontrolled discharge of pollutants into the local Municipal Storm System. Elements of the Ordinance include prohibited discharges, inspections and monitoring, as well as enforcement. A public hearing was held on the proposed ordinance at the April 11, 2016 meeting. No action was taken, pending incorporation of additional state requirements.

Dr. Harshberger asked if we are held responsibility if there were a flood.

Mrs. Gail Cook-DeVilbiss, City Attorney, responded that there are a number of exceptions and the purpose of the Ordinance is to preserve our waters and to ensure that people are not dumping illegally into the storm system.

Mr. Ridpath said that when the State started looking at this it was to improve the quality of the Chesapeake Bay and has since moved out towards us. He shared that we have done a lot of proactive things including the new identification tags for all storm water inlets. This shows identifies anything going into that system will go into the river. Our next reporting is due in October.

Mayor Brown said he has a number of questions, first is on Page 2, it talks about purpose and applicability, will his sub pump be considered an illicit discharge.

Mrs. Gail Cook DeVilbiss responded that it is considered permissible.

Mayor Brown asked Mr. Ridpath if he is the administrator or has he delegated it to someone else.

Mr. Ridpath responded that for now, he is the administrator.

Mayor Brown asked who is doing inspections.

Mr. Ridpath responded that the GIS and Engineering Department were doing the inspections.

Mayor Brown noted that this Ordinance does allow us to enter into your homes and businesses make sure you are doing what supposed to do.

Mr. Nicholson asked if there is a timeline for when this has to be approved.

Mr. Ridpath stated that we need to get this done as part of our MS4 permitting process.

**ACTION:** Mr. Nicholson made a motion to place Ordinance # 1681 on its first reading, seconded by Dr. Harshberger.

**VOTE:**

Dr. Harshberger	Yes
Mr. Marshall	Yes
Mr. Nicholson	Yes
Mr. Turk	Yes
Mayor Brown	Yes

**SUBJECT:** First reading of Ordinance #1684 - the Special Use Permit request from East Radford Development Corp.

**SUMMARY:** East Radford Development Corporation has requested a special use permit for the property located at 702-708 East Main Street, Parcel # 2-(1)-3 and 3A. The developer plans to construct a mixed use development for the site with commercial use on the main floor and

residential use on the upper floors. The property is zoned B-2, General Business, and requires a special use permit for the residential component of the mixed use development.

**ACTION:** Mr. Nicholson made a motion to approve Ordinance #1684 on its first reading, seconded by Dr. Harshberger.

Dr. Harshberger shared he is excited to see this first class housing for our graduation students that is close proximity to the University. What is being proposed is very appealing to young professional.

**VOTE:**

Dr. Harshberger	Yes
Mr. Marshall	No
Mr. Nicholson	Yes
Mr. Turk	Abstain
Mayor Brown	Yes

**CITIZENS COMMENTS:**

Reverend McCandlish, Radford resident, said he is appreciative of all the work that this Council does. But he also wanted to express his appreciation towards Mr. Nicholson with it being the end of his term. Specifically for his thoroughness of the job he has done and in his opinion always done his homework

Marceline Hunter, made a special request towards Mr. Mark Williams and Mr. Jeff Price, developers, to develop some patio homes which she believes is greatly needed for the senior citizens.

**NEW BUSINESS**

**SUBJECT:** First reading of Ordinance #1685 – AEP Service Easement on City property in Montgomery County

**SUMMARY:** The City of Radford approved a cell tower agreement with a subsidiary of Verizon wireless on July 6, 2008. The tower was recently constructed on the property the City owns in Montgomery County adjacent to Peterson Drive. The original agreement references the provision of power to the facility, but indicated no specifics at the time. City electric service is not close by, nor cost efficient due to the location. American Electric Power will provide service to the cell tower, but needs an easement from the City for overhead service. An easement plat has been provided and reviewed by staff. A public hearing was held earlier in tonight's meeting.

**ACTION:** Mr. Nicholson made a motion, to place Ordinance #1685 as presented on its first reading, seconded by Mr. Turk.

**VOTE:**

Dr. Harshberger	Yes
Mr. Marshall	Abstain
Mr. Nicholson	Yes
Mr. Turk	Yes

Mayor Brown                      Yes

**ACTION:** Mr. Nicholson made a motion, to place Ordinance #1685 on its second and final reading, seconded by Mr. Turk.

**VOTE:**

Dr. Harshberger	Yes
Mr. Marshall	Abstain
Mr. Nicholson	Yes
Mr. Turk	Yes
Mayor Brown	Yes

**SUBJECT: First reading Ordinance 1673.01 – Amendment to Ordinance 1673, Original F.Y. Budget for \$300,000.**

**SUMMARY:** The Radford City School Board has requested that the F.Y. 2016 Budget for the Radford City Schools be amended in the amount of \$374,400. The amendment is necessary to accommodate additional state revenue and grant funds, as well as architectural and engineering services associated with school roof replacement. The revised School Board budget with the approval of the amendment will be \$17,551,703. The School Board approved the amendment at their meeting on May 10, 2016.

**ACTION:** Dr. Harshberger made a motion, to place Ordinance #1673.01 on its first reading, seconded by Mr. Marshall.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
**NAYES:** None-0

**ACTION:** Dr. Harshberger made a motion, to place Ordinance #1673.01 on its second and final, seconded by Mr. Marshall.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
**NAYES:** None-0

**SUBJECT: Consider Appropriation Ordinance 1673.34: \$74,400 for roof replacement for school.**

**SUMMARY:** The appropriation will fund the engineering and architectural fees associated with a school roof replacement.

**ACTION:** Mr. Marshall made a motion to place 1673.34 on its first reading, Mr. Turk seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown



**NAYES:** None-0

**ACTION:** Mr. Marshall made a motion to dispense with the second and final readings and approve Appropriations 1673.34, Mr. Turk seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

**NAYES:** None-0

**CONSENT AGENDA**

**SUBJECT: Consider Appropriation Ordinance 1673.35: \$2,200 for Riverview Boat Launch Project**

**SUMMARY:** The Riverview Park Boat Ramp was significantly improved in early spring with a new ramp, signage, lighting and parking facilities. The project was funded through a grant from the Virginia Department of Game and Inland Fisheries, as well as supported by local funds and in-kind improvements. Additional improvements were necessary at the end of the boat ramp following construction, to improve boat launch needs. The end of the ramp was shortened and additional bedrock removed. The unplanned cost was \$2,200 and is available from the Capital Fund.

**SUBJECT: Consider Appropriation Ordinance 1673.36: \$340,970 for Paving**

**SUMMARY:** The City of Radford received an additional \$340,970 from the Virginia Department of Transportation for F.Y. 2016 to support improvements to “primary” roadways. The funds were used to mill and pave the northbound and southbound sides of Tyler Avenue (US Route 177) from Jefferson Street to Rock Road as a corridor highway. The project was approved in the F.Y. 2016 pavement overlay plan on March 28, 2016.

Mr. Edwards stated that the City submitted a list of roads for VDOT to consider and VDOT were the ones who selected Tyler Avenue.

**SUBJECT: Consider Appropriation Ordinance 1673.37: \$503,297 General Fund Amendments**

**SUMMARY:** The Virginia Department of Emergency management has provided the City of Radford an additional \$11,660 for regional Haz Mat Team services. The Haz Mat Team includes the City of Radford, as well as the counties of Pulaski, Wythe, Giles, Bland, Floyd, Montgomery and Tazwell. The additional funding is necessary for reimbursement of the F.Y. 2016 high call volume and duration of service.

The Police Department wants to use \$6,337 in asset forfeiture funds to be used for exercise equipment and during investigations.

The Beautification Committee used \$2,952 in donations for the memorial flower beds at the entrance sign to the Recreation Center, as well as the area behind the Bisset Park gazebo.

The Regional Jail expenses are exceeding original projections due to increased service costs and billing adjustments associated with a Radford prisoner allocated to Pulaski County. The differential is \$141,630.

The EMS contract with Carilion Transportation Services had additional cost for F.Y. 2016 due to the increase in service mid-year to fully staff a second full-time ambulance for emergency medical service. The additional ambulance meets state certification requirements, improves efficiency, eliminates the need for reliance on mutual aid, as well as provides additional advanced life support on a twenty-four hour a day, seven days a week schedule. The cost is \$340,718.

**SUBJECT: Consider Appropriation Ordinance 1673.38: \$3,000 for Festival of Lights**

**SUMMARY:** The Festival of Lights committee of the Chamber of Commerce has been leading the planning, fund raising and purchase of our community streetscape holiday decorations. City Council had requested an Appropriation at the May 9, 2016 meeting to provide \$3,000 of Council "contingency" funding for the on-going holiday activity.

**SUBJECT: Consider Appropriation Ordinance 1673.39: \$1,500 for property damage**

**SUMMARY:** The grounds under Memorial Bridge, in Bisset Park were vandalized earlier this spring. An arrest and conviction was made resulting in a \$1,500 fine. The fine has been paid and since unplanned, needs to be appropriated to pay for the repairs to the park, as well as provide the reward to the person who reported the crime.

**SUBJECT: Consider Appropriation Ordinance 1673.40: \$140,817 for Water Fund Budget Amendment**

**SUMMARY:** The Water/Wastewater Fund has a shortfall in the F.Y. 2016 Budget projections related to the government services received from the Pepper's Ferry Wastewater Treatment Authority. The regional Authority processes and treats Radford wastewater with other member jurisdictions. The additional \$140,817 cost is related to the increased cost of sewer treatment from the inflow infiltration of stormwater due to the very wet season.

**SUBJECT: Consider Appropriation Ordinance 1673.41: \$27,400 for Solid Waste Fund Amendment**

**SUMMARY:** The Solid Waste Fund has a shortfall in the F.Y. 2016 Budget projection related to the charges for government services and recycling hauling.

**ACTION:** Mr. Turk made a motion to place the consent agenda 1673.35, 1673.36, 1673.37, 1673.38, 1673.39, 1673.40 and 1673.41 on its first reading, Dr. Harshberger seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
**NAYES:** None-0

**ACTION:** Dr. Harshberger made a motion to dispense with the second and final readings and approve Appropriations 1673.35, 1673.36, 1673.37, 1673.38, 1673.39, 1673.40 and 1673.41, Mr. Turk seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

**NAYES:** None-0

**SUBJECT: Resolution approving Vactor Lease Agreement**

**SUMMARY:** This resolution outlines the agreement with Virginia Public Works Equipment Company – Leasing 2, Inc. for the "Vactor" which maintains the City's ninety miles of sanitary sewer system. It is used on a daily basis to clear and clean wastewater lines. The current equipment is a 1996 model and was programmed for replacement in the development of the FY 2017 Budget.

**ACTION:** Dr. Harshberger made a motion to the resolution as presented and authorize Mr. Ridpath to sign the agreement, Mr. Turk seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

**NAYES:** None-0

**SUBJECT: Surplus Equipment – 1996 Vactor Truck**

**SUMMARY:** The old Vactor will be used to support the purchase as a trade with a value of \$40,000.

**ACTION:** Mr. Marshall made a motion to declare the 1996 Vactor as surplus, Mr. Turk seconded the motion.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

**NAYES:** None-0

**PRESENTATION – Mr. Robert Nicholson**

Mayor Brown presented Mr. Nicholson with a plaque that recognize his leadership, dedication and friendship.

Mr. Nicholson took a moment to reflect on his time with Council. He thanked all those who have been a part of this, the citizens because if it was not for them, then he wouldn't be here. They elected him to represent them. He thanked each of his council colleagues and said that they don't always agree but that is what democracy is about and looks forward to continuing that friendship. He expressed his appreciation towards all the City employees because he know they are the ones doing the work. And he shared "May God Bless You".

**CITY MANAGERS COMMENTS:** None

**CITY COUNCIL COMMENTS: None**

Mr. Marshall made a motion, seconded by Mr. Turk to convene a closed meeting for the purpose of Discussion, or consider the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, under Virginia Code Section 2.2-3711 (A) (3).

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, under Virginia Code Section 2.2-3711 (A) (7)

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
NAYES: None-0

No action was taken in the closed meeting.

Mr. Marshall made a motion to adjourn the closed meeting. Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
NAYES: None-0

Mr. Marshall made a motion to re-convene the regular meeting. Dr. Harshberger seconded the motion.

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
NAYES: None-0

**CERTIFICATION OF THE CLOSED MEETING:**

Mr. Marshall made a motion that Council did not discuss anything in the closed meeting other than the two items for which it was convened. Dr. Harshberger seconded the motion.

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
NAYES: None-0

Mr. Marshall made a motion to adjourn the meeting at 9:37 p.m., seconded by Dr. Harshberger

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
NAYES: None-0

**ATTEST:**

\_\_\_\_\_  
Melissa A. Skelton, City Clerk of Council



**10 Robertson St.  
Special Meeting Number 1 of Radford City Council, F.Y. 2016-2017**

***The "New River" City*  
July 6, 2016**

**Radford, Virginia**

The special organizational meeting of the Radford City Council was convened at 5:00 p.m. in Council Chambers, 10 Robertson Street, Radford, VA. The Mayor of the City, Dr. Bruce Brown, was present and presiding. Other members of City Council present were Mr. Robert Gropman, Dr. Richard Harshberger, Mr. Daniel "Keith" Marshall, and Mr. David "Michael" Turk.

Others present were as follows:

Mr. David Ridpath, City Manager  
Ms. Melissa Skelton, City Clerk  
Mr. Basil Edwards, Economic Developer  
Mrs. Jenni Wilder, Public Information Officer  
Mrs. Gail Cook-DeVilbiss, City Attorney  
Mr. Don Goodman, Chief of Police

**NEW BUSINESS**

**ELECTION**

**SUBJECT: Vice-Mayor**

**ACTION:** Mr. Gropman nominated Dr. Harshberger for the position of Vice-Mayor, Dr. Harshberger seconded the motion.

**VOTE:**

Mr. Gropman:	Yes
Dr. Harshberger:	Yes
Mr. Marshall:	No
Mr. Turk:	No
Mayor Brown:	Yes

**SUBJECT: Appointment of City Clerk of Council**

**ACTION:** Dr. Harshberger made a motion to appoint Jenni Wilder as City Clerk for Fiscal Year 2016-2017, Mr. Marshall seconded the motion.

**VOTE:**

Mr. Gropman:	Yes
Dr. Harshberger:	Yes
Mr. Marshall:	Yes
Mr. Turk:	Yes
Mayor Brown:	Yes

**SUBJECT: Appointment of Deputy City Clerk of Council**

**ACTION:** Dr. Harshberger made a motion to appoint Melissa Skelton as Deputy City Clerk for Fiscal Year 2015-2016, Mr. Turk seconded the motion.

**VOTE:**

Mr. Gropman:	Yes
Dr. Harshberger:	Yes
Mr. Marshall:	Yes

Mr. Turk: Yes  
Mayor Brown: Yes

**SUBJECT: Appointment of City Attorney**

**ACTION:** Dr. Harshberger made a motion to appoint Gail Cook-DeVilbiss as City Attorney for Fiscal Year 2016-2017, Mr. Gropman seconded the motion.

Mayor Brown recommended seeking request for proposals to see what attorneys are currently charging for their services.

**VOTE:**

Mr. Gropman: Yes  
Dr. Harshberger: Yes  
Mr. Marshall: Yes  
Mr. Turk: Abstain  
Mayor Brown: Yes

**SUBJECT: Council Calendar for F.Y. 2016-2017**

**SUMMARY:** Council considered the following calendar

**REGULAR RADFORD CITY COUNCIL MEETINGS 2016-2017**

July 11, 2016

August 8, 2016

September 12, 2016  
September 26, 2016

October 10, 2016  
October 24, 2016

November 14, 2016

December 12, 2016

January 9, 2017  
January 23, 2017

February 13, 2017  
February 27, 2017

March 13, 2017  
March 27, 2017

April 10, 2017  
April 24, 2017

May 8, 2017

June 12, 2017

All meetings are scheduled at 7:00 P.M. to be held in the Council Chambers, 10 Robertson Street, Radford, Virginia 24141. Infrequently, Radford City Council holds an early meeting prior to the regularly scheduled meeting time in which case the time and subject of the meeting will be announced in the agenda for the meeting. Notification will be provided for all special or emergency meetings prior to the meetings.

**ACTION:** Mr. Gropman made a motion that Council to adopt the calendar as presented, Mr. Turk seconded the motion.

**VOTE:**

Mr. Gropman:	Yes
Dr. Harshberger:	Yes
Mr. Marshall:	Yes
Mr. Turk:	Yes
Mayor Brown:	Yes

**SUBJECT: Council Appointment to Boards and Commissions**

**SUMMARY:** Council agreed on the following slate:

Council Boards and Commission	Newly Appointed
New River Community Services Board	Gropman
NRV Planning District Commission	Marshall
Social Services Board of Directors	Marshall
Fire Dept Board of Trustees	Marshall
Fairview District Home Board	Harshberger
New River Valley Economic Development	Brown
VA First Regional Industrial Development	Turk
Chief Elected Official Board	Gropman
City/Univ Joint Advisory Commission	Harshberger
Chamber of Commerce	Harshberger
Radford Heritage Foundation	Harshberger
Highlander Festival Commission	Gropman
Tourism Commission	Harshberger
Recreation Commission	Marshall
CPMT	Turk

**SUBJECT: Radford Planning Commission Council Appointment**

**SUMMARY:** Both Rob Gropman and Mr. Turk had an interest in serving on this board.

**ACTION:** Mr. Marshall made a motion appoint Mr. Turk on the Radford Planning Commission Mr. Gropman seconded the motion.

**VOTE:**

Mr. Gropman:	Yes
Dr. Harshberger:	Yes
Mr. Marshall:	Yes
Mr. Turk:	Yes
Mayor Brown:	No

**SUBJECT: Community Boards and Commissions**

**SUMMARY:** Council agreed on the following residents to serve on various boards and commissions:



<b>Board/Commission</b>	<b>Appointed by Council</b>
<b>Agency on Aging</b>	Mary Ann Semones
	Sally Anna Stapleton
<b>Beautification Commission</b>	Clyde Kessler
	Pat Fluke
<b>New River Community Action</b>	Gina Rhea
<b>Radford Economic Alliance</b>	Bruce Chase
	Abram Williams
	Richie Davis
<b>Library Board</b>	Annyce Levy
	Emma Brockway
<b>Radford Planning Commission</b>	Tracy Howard
<b>Recreation Commission</b>	Beth Dalton
	Mark Craig
<b>Peppers Ferry</b>	Doyle Barton
	Robert Asbury
	Lawrence Rice
<b>Social Services Board</b>	Jenene Lewis
	Gina Rhea
<b>Board of Zoning Appeals</b>	Tracy Howard
<b>New River Resource Authority</b>	Robert Asbury
	Jack Brockway
<b>Western VA EMS Council</b>	Rodney Haywood
<b>NRV Regional Jail</b>	Gary Young
<b>NRV Economic Alliance</b>	Larry Sams
<b>City/University Joint Commission</b>	Danny Wilson
<b>Tourism</b>	Felicity Taylor
	Mark Gordan

Mr. Marshall made a motion to adjourn the meeting at 5:50p.m., seconded by Mr. Gropman.

**VOTE:**

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown  
NAYES: None-0

**ATTEST:**

\_\_\_\_\_  
Melissa Skelton, City Clerk

## **ORDINANCE NO. 1681**

**AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 32, OF THE RADFORD CITY CODE OF ORDINANCES, TO CREATE AN ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE) ORDINANCE FOR THE CITY OF RADFORD TO PREVENT POLLUTANTS FROM ENTERING THE CITY'S MS4, IN ACCORDANCE WITH THE STORMWATER MANAGEMENT ACT, §§ 62.1-44.15:24, *ET SEQ.*, OF THE CODE OF VIRGINIA, AND THE VIRGINIA STORMWATER MANAGEMENT PROGRAM (VSMP) REGULATION, CHAPTER 870, 9VA25-870-10, *ET SEQ.*, OF THE VIRGINIA ADMINISTRATIVE CODE**

**WHEREAS**, the City operates a regulated Municipal Separate Storm Sewer System (MS4), and is required to adopt an illicit discharge detection and elimination program to prohibit illicit discharge of pollutants and connections to the City's MS4 as a part of the City's stormwater management and control program; and

**WHEREAS**, the City has adopted a stormwater management and control ordinance, the requirements of which are codified in Chapter 32, of the Radford City Code of Ordinances, which includes provisions to protect pollutants from entering the City's Municipal Separate Storm Sewer System (MS4), and the City now desires to adopt an illicit discharge detection and elimination ordinance to further prevent pollutants from entering the City's MS4, to supplement the City's Stormwater Management Ordinance and program

**WHEREAS**, a public hearing upon this Ordinance No. 1681, prior to its adoption, was held on April 11, 2016, at a regular meeting of the Radford City Council, to receive public comment, following the duly advertised notice thereof of the public hearing regarding this Ordinance No. 1681; and

**NOW THEREFORE BE IT ORDAINED** by the City Council of the City of Radford, Virginia, that a new article, division, or section entitled, "Illicit Discharge Detection and Elimination" is hereby adopted for and on behalf of the City as set forth herein, and the same shall be added to, and shall amend and become a part of Chapter 32, of the Radford City Code of Ordinances, to provide for and to establish an Illicit Discharge Detection and Elimination (IDDE) Ordinance for the City of Radford, Virginia, to protect pollutant's from entering the City's separate storm sewer system (the "MS4"), pursuant to the provisions set forth in this Ordinance Number 1681, and in accordance with and under the authority of the laws and regulations of the Stormwater Management Act (the "Act") §62.1-44.15:24 *et seq.*, of the Code of Virginia, 1950, as amended, and the Virginia Stormwater Management Program (VSMP) Regulation of the Virginia Administrative Code, 9VA25-870-10 *et seq.*, as enacted and adopted herein in this Ordinance No. 1681, for the City's separate storm sewer system (MS4), for and on behalf of the City, and Chapter 32, of the Radford City Code of Ordinances is hereby amended and reenacted herein, subject to any editing deemed necessary or required to amend and to include the same with the existing code provisions set forth in Chapter 32, of the Radford City Code of Ordinances, as follows:

## **ILLICIT DISCHARGE AND DETECTION ELIMINATION**

### **Sec. 32-18. Title and Authority.**

- a. This ordinance shall be known as the “Illicit Discharge Detection and Elimination Ordinance of the City of Radford, Virginia”.
- b. The purpose of this ordinance is to ensure the general health, safety, and welfare of the citizens of the city and state, by protecting property and state waters through the prohibition of illicit discharges of non-stormwater with the city’s regulated municipal separate storm sewer system (MS4) area; subject to certain exceptions, and to prevent water from being rendered dangerous to the health of persons living in the city.
- c. This ordinance regulates non-stormwater discharges and connections from entering the MS4 and establishes methods for controlling the introduction of pollutants into the MS4 in order to comply with the requirements of the Virginia Pollutant Discharge Elimination System’s (VPDES) General Permit For Discharges of Stormwater From Small Municipal Separate Storm Sewer Systems permit issued to the city by the Commonwealth of Virginia, by the Virginia Department of Environmental Quality (DEQ).
- d. This ordinance establishes the City’s illicit discharge and connection program that regulates non-stormwater discharges to the City’s regulated Municipal Separate Storm Sewer System (MS4), consistent with state and federal regulations promulgated pursuant to the law.

### **Sec. 32-19. Purpose and Applicability.**

- a. The purpose of this ordinance is to ensure the general health, safety and welfare of the citizens of the City of Radford and the Commonwealth of Virginia, and to prevent water from being rendered dangerous to the health of persons living in the City of Radford. This ordinance promotes the public health, safety and welfare of persons in the city through the regulation of stormwater discharges to the city’s separate storm sewer system and to prohibit the illicit discharge of nonstormwater to the city’s storm sewer system, subject to certain exceptions. This ordinance is also intended to prohibit illicit connections and illicit discharges to the city’s storm sewer system, and to establish inspection and monitoring procedures to ensure compliance with this ordinance.
- b. This ordinance shall apply to all activities that cause or allow direct or indirect illicit discharges or illicit connections into the city’s municipal separate storm sewer system.
- c. This ordinance is applicable to any non-stormwater discharge that enters, or has the potential of entering, the MS4, located within the city’s regulated MS4 area.

### **Sec. 32-20. Definitions.**

In addition to the definitions already set forth and defined in the Stormwater Management Ordinance in Chapter 38, of the Radford City Code of Ordinances, and Virginia Stormwater Management Act (the “Act”), the definitions set forth in Chapter 870, 9VAC25-870-10, *et seq.* of

the Virginia Stormwater Management Program (VSMP) Regulation, in the Virginia Administrative Code, and in Chapter 3.1 of Title 72.1 of the Code of Virginia, and any amendments thereunto, which are expressly adopted herein and incorporated herein by reference and made a part hereof, the following words and terms as used in this Ordinance shall have the following meanings unless otherwise specified herein. Where the definitions differ, those set forth in the Virginia Administrative Code and the Code of Virginia, and incorporated herein shall have precedence.

*"Act"* means the "Virginia Stormwater Management Act", Article 2.3 § 62.1-44.15:24 et seq. of Chapter 3.1 of Title 62.1 of the Code of Virginia.

*"Administrator"* means the position, person, or authority responsible in the city for administering the Illicit Discharge Detection and Elimination Ordinance for the city. The city manager or his designee shall be the administrator of this ordinance. Any reference to administrator as the term is used in this ordinance, includes and refers to any designee or designees, including but not limited to any employees, persons, departments, contractors, or agents of the city authorized and appointed by the city manager to administer the provisions of this ordinance for the city.

*"Best Management Practices" or "BMP"* means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices, including both structural and nonstructural practices, to prevent or reduce the pollution of surface waters and ground water systems.

*"City"* means the City of Radford, Virginia.

*"Control measure"* means any best management practice (BMP) or other method used to prevent or reduce the discharge of pollutants to surface waters.

*"Discharge"* means to dispose, deposit, spill, pour, inject, dump, pump, leak, or place by any means, or that which is disposed, deposited, spilled, poured, injected, dumped, pumped, leaked, or placed, by any means.

*"Gray water"* means wastewater discharged from lavatories, bathtubs, showers, clothes washers and laundry sinks.

*"Groundwater"* means all subsurface water, including, but not limited to, that part within the zone of saturation.

*"Illicit connection"* means any connect, in any manner whatsoever, to the City's Municipal Separate Storm Sewer System ("MS4"), that is not authorized by applicable state law or city ordinance, and which has not been approved by the city in accordance with applicable city ordinances, or state laws, or as may otherwise be authorized by law.

*"Illicit discharge"* means any discharge to a municipal separate storm sewer that is not composed entirely of stormwater, except discharges pursuant to a separate VPDES or state permit (other than the state permit for discharges from the municipal separate storm sewer), discharges resulting from firefighting activities, and discharges identified by and in compliance with 9VAC25-870-400D2c(3).

*“Inspection”* mean and include, but is not limited to, any on-site physical examination of all facilities and grounds, premises, properties, or site which may discharge to a storm sewer system, or the state waters; a review of all records on the operation and maintenance of facilities and grounds, premises, properties, or sites, and the results of any monitoring performed for compliance with any local, state, or federal laws and/ or regulations, or permit requirements, including such inspections as permitted by the Act, for any on-site review of compliance with the MS4 state permit or VSMP, and any applicable design criteria, or an on-site review to obtain information or conduct surveys or investigations necessary in the implementation or enforcement of the Act and this ordinance.

*“Industrial wastes”* means any liquid or wastes resulting from any process of industry, manufacture, trade or business, or from the development of any natural resource.

*“Municipal separate storm sewer system”* or *“MS4”* means all separate storm sewers that are defined as municipal separate storm sewer systems or designated under 9VAC25-870-280 A 1, as a conveyance or system of conveyances otherwise known as a municipal separate storm sewer system or *“MS4”*, including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains:

- (a) Owned or operated by a federal, state, city, town , county, district, association, or other public body, created by or pursuant to state law, including the city, having jurisdiction or delegated authority for erosion and sediment control and stormwater management, or a designated and approved management agency under § 208 of the Clean Water Act (CWA) that discharges to surface waters;
- (b) Designed or used for collecting or conveying stormwater;
- (c) That is not a combined sewer; and
- (d) That is not part of a publicly owned treatment works (POTW).

*“Municipal separate storm sewer system”* or *“MS4”* means all municipal separate storm sewers that are located within the portion of the City that is identified as *“urbanized”* by the U.S. Bureau of the Census in the latest Decennial Census.

*“Municipal Separate Storm Sewer System Management Program”* or *“MS4”* means a management program covering the duration of a state permit for a municipal separate storm sewer system that includes a comprehensive coordination, to reduce the discharge of pollutants to the maximum extent practicable, to protect water quality, and to satisfy the appropriate water quality requirements of the CWA and regulations and the Act and attendant regulations, using management practices, control techniques, and system, design, and engineering methods, and such other provisions that are appropriate.

*“National Pollutant Discharge Elimination System”* or *“NPDES”* means the federal program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits, and imposing and enforcing pre-treatment requirements under the Clean Water Act (CWA).

*"Non-Stormwater Discharge"* means any discharge to the storm drain system that is not composed entirely of stormwater.

*"Pollutant"* means anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquids and solid wastes; yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved particulate metals; animal wastes; wastes and residues that result from construction of a building or structure; and noxious or offensive matter of any kind.

*"Premises"* means any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

*"Regulations"* means the Virginia Stormwater Management Program (VSMP) Regulation or *"VSMP"* regulations of the Virginia Administrative Code, Chapter 870, 9VAC25-870-10, *et seq.*, as amended.

*"Sanitary sewer"* means a system of pipes, conduits or other devices that collect and/or convey sewage to a wastewater treatment or pumping facility.

*"Stormwater"* means precipitation that is discharged across the land surface or through conveyances to one or more waterways, which may include rainfall runoff, snow melt runoff, and surface runoff and drainage.

*"Storm drainage system"* means publicly owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and man-made or altered drainage channels, reservoirs and other detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

*"Virginia Pollutant Discharge Elimination System" or "VPDES"* means the program issued by the Commonwealth of Virginia for imposing and enforcing pre-treatment requirements pursuant to the Clean Water Act (CWA).

*"Virginia Stormwater Management Program" or "VSMP"* means a program approved by the State Board, that has been established by a locality to manage the quality and quantity of runoff resulting from land-disturbing activities, which shall include such items as local ordinances, rules, permit requirements, annual standards and specifications, policies and guidelines, technical materials, and requirements for plan review, inspection, enforcement, where authorized in this article, and evaluation consistent with the requirements of this article and associated regulations.

*"Wastewater"* means any water or liquid, other than uncontaminated stormwater, discharged from a facility.

**Sec. 32-21. Compatibility with other ordinances, requirements and regulations.**

(a) This ordinance is intended to supplement other provisions and requirements of the Radford City Code. This ordinance is not intended to interfere with, abrogate, or annul any other ordinance, rule, regulation, statute, or other provision of law. Nothing in this ordinance shall negatively affect any other provisions and requirements of the Radford City Code, including but not limited to the city's Stormwater Management Ordinance and/or the city's Erosion and Sediment Control Ordinance, and any amendments thereunto.

(b) The requirements of this ordinance shall be considered minimum requirements, and where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule, regulation, statute, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall apply.

**Sec. 32-22. Control of pollutant contributions from interconnected MS4s.**

(a) MS4 systems not owned or operated by the city, but which are interconnected with the city's MS4, shall be controlled so that they do not impair the operation of or contribution to the failure of the city's MS4 or of any interconnected MS4 to meet any applicable local, state, or federal law or regulation or permit. Any person who is the owner of interconnected MS4 systems shall be responsible for the quality within their systems and shall coordinate with the owners of the downstream MS4s.

**Sec. 32-23. Prohibited discharges and connections.**

(a) It shall be unlawful and a violation of this ordinance to allow any discharge that is not composed entirely of stormwater, except as described in subsection (b) below, which enters or has the potential of entering the MS4.

- (1) Discharging, or causing or allowing to be discharged, sewage, industrial wastes, yard wastes, gray water, or other wastes, into the storm sewer system, or any component thereof, or onto driveways, sidewalks, parking lots, the road or any other areas draining to the storm sewer system;
- (2) Connecting, or causing, or allowing connection of any sanitary sewer to the storm sewer system, including any sanitary sewer connected to the storm sewer system as of the date of the adoption of this ordinance;
- (3) Connecting, or causing or allowing connection to the storm sewer system, without a valid VSMP, VPDES or NPDES permit, any structure that conveys any liquid other than stormwater or discharges listed in subsection (b), including, but not limited to pipes, drains, sanitary sewer lines, washing machine drains, or floor drains.
- (4) The prohibitions set forth in subsections (2) and (3) listed above in this section expressly include, without limitations, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of the connection.

- (5) Throwing, placing, or depositing, or causing to be thrown, placed or deposited in the storm sewer system anything that impedes or interferes with the free flow of the stormwater system therein, or adversely affects water quality.
- (6) Failure by any property owner to notify the administrator, or his designee, of an illegal discharge or illicit connection on, or from, such owner's property to the City's storm sewer system or any component thereof.
- (7) Violate any condition or provision of this ordinance or any permit or approval granted for stormwater discharges or connections to allow any stormwater discharges to the City's MS4.
- (8) To enter in any stormwater retention pond, storm sewer or drain, except that this shall not apply to any city personnel or others authorized to perform work in such areas.

(b) Subject to the provisions of subsection (c) of this section, the following activities are deemed permissible non-stormwater discharges, and shall not be unlawful or a violation of this ordinance.

- (1) Discharges or flows covered by a separate individual or general VPDES or VSMP permit for non-stormwater discharges;
- (2) Individual non-stormwater discharges or flows that have been identified in writing by the Virginia Department of Environmental Quality as de minimis discharges that are not significant sources of pollutants to state waters and do not require a VPDES permit;
- (3) Water line flushing;
- (4) Landscape irrigation;
- (5) Diverted stream flows or rising groundwaters;
- (6) Uncontaminated groundwater infiltration, as defined by 40 CFR 35.2005(20);
- (7) Uncontaminated pumped groundwater;
- (8) Discharges from potable water sources, foundation drains, irrigation water, springs, water from crawl spaces or footing drains;
- (9) Air conditioning condensation;
- (10) Lawn watering;
- (11) Individual residential car washing;



- (12) Flows from riparian habitats and wetlands;
- (12) De-chlorinated swimming pool discharges with pH between 6.0 to 8.0 standard units, at ambient water temperature, and with less than 0.10 milligrams per liter or parts per million;
- (13) Street wash water;
- (15) Discharge or flows resulting from firefighting and other public safety activities;
- (16) Discharges associated with the maintenance or repair of public water, sanitary, and storm sewer lines, and public drinking water reservoirs and drinking water treatment or distributions systems conducted in accordance with applicable federal and state regulations and standards;
- (17) Discharges associated with any activity by the city, its employees and designees, in the maintenance of any component of a City maintained stormwater management facility conducted in accordance with applicable federal and state regulations and standards, and law;
- (18) Discharges specified in writing by the administrator as being necessary to protect public health and safety;
- (19) Any activity authorized by a valid Virginia Stormwater Management Program (VSMP) permit, a valid Virginia Pollutant Discharge Elimination System (VPDES) permit, a valid Virginia Pollution Abatement (VPA) permit, a National Pollutant Discharge Elimination System (NPDES) permit, or as may be otherwise permitted by law or the regulations.

(c) In the event any of the activities listed in subsection (b), of this section are found by the administrator to be a significant contributor of pollutants discharged into the MS4, the administrator shall serve a written notice to the party responsible for the activity ordering that the activity be ceased or conducted in a manner that will avoid the discharge of pollutants to MS4. The notice shall set forth and state the deadline by which the activity shall cease or be conducted without pollution. Failure to comply with such order within the time stated in the notice shall result in the revocation of the exemption listed in subsection (b) above, and shall constitute a violation of the provisions of this section and ordinance.

#### **Sec. 32-24. Best Management Practices.**

(a) The city may require the use of best management practices (BMPs) for any activity, operation, or facility which may cause or contribute to pollution or contamination of the city's MS4. The person, owner, or operator, of a commercial or industrial establishment shall provide, at the expense of the person, owner, or operator, reasonable protection from accidental discharge of prohibited materials and wastes into the city's MS4 system through the use of structural and non-

structural BMPs. Furthermore, any person responsible for a property, premises, or facility which is or may be the source of an illicit discharge may be required to implement, at such person's sole expense, additional structural and non-structural BMPs and/or implement a stormwater pollution prevention plan (SWPPP) to prevent the further discharge of pollutants to the MS4.

**Sec. 32-25. Notification of spills.**

(a) Pursuant to Section II.B.3 of 9VAC25-890-40, the city prohibits illicit discharges to the city's MS4. Any person owning or occupying any premises, property, or facility, who has knowledge of a discharge of pollutants from those premises, property, or facilities which may violate the prohibitions found in this ordinance shall immediately take action to abate the discharge and shall notify the city or the administrator, either in person or by phone within twenty-four (24) hours of becoming aware of the discharge. Observed discharges of hazardous materials or substances shall be immediately reported by calling "911". If the illicit discharge was emitted from a commercial or industrial establishment, the person, owner or operator of said establishment shall also retain an on-site written record of the discharge as well as the actions taken to prevent its recurrence.

**Sec. 32-26 Inspections and compliance monitoring.**

(a) The administrator shall have the authority to carry out all inspections and monitoring procedures necessary to determine compliance and/or noncompliance with this ordinance, and to enforce the requirements of this ordinance, including the prohibition of illicit discharges and connections to the storm sewer system. The administrator may monitor stormwater outfalls or other components of the municipal storm sewer system as may be appropriate in the administration and enforcement of this ordinance.

(b) The administrator shall have the authority, in the administrator's sole discretion, to require a Stormwater Pollution Prevention Plan (SWPPP) from any person whose property discharges, or has the potential to discharge, to the MS4.

(c) The administrator and his duly authorized designee(s), employees, agents, or any other representative of the city, bearing proper credentials and identification, shall be authorized to enter any public property or to request entry into any private premises, properties, or facilities, at any reasonable time for the purpose of enforcing this ordinance, including, but not limited to the taking of samples of discharges, inspecting monitoring equipment, inspecting and copying documents relevant to the enforcement of this ordinance, and such other items as may be deemed necessary for the enforcement of this ordinance.

(d) If the person in charge of the property refuses to allow the administrator to enter in accordance with subsection (c) above, then the administrator may present sworn testimony to a magistrate or court of competent jurisdiction and request the issuance of an inspection warrant to enter the premises, property or facility for the purpose of making such inspections and investigations. The administrator shall make a reasonable effort to obtain consent from the person, owner, occupant or operator in charge of the premises prior to seeking the issuance of an inspection warrant under this section.

(e) The administrator shall have the authority to require any person responsible for a discharge to the MS4 to document that such discharge meets and is in compliance with the requirements of this ordinance. This includes, but is not limited to, the ability of the administrator to require such person to provide monitoring reports, test results, and such other matters as may be deemed necessary to show that such discharge or connection is in compliance with the requirements of this ordinance. The cost of any required documentation shall be the responsibility of the person responsible for the discharge.

(f) The failure of any person to comply with any of the requirements of this section shall constitute a violation of this Ordinance.

#### **Sec. 32-27. Emergency Conditions.**

Notwithstanding any other provisions of this article, whenever the city determines that conditions or activities require immediate action to help protect public health, safety or welfare or to provide for compliance with this ordinance, or rules promulgated herein or city approved construction plans, city personnel, employees, and/or designee(s) designated by the administrator are authorized to enter at a reasonable time in or upon any property or premises in the city for the purpose of testing, inspecting, investigating, measuring, sampling, and correcting such emergency conditions. Failure to admit city personnel, employees, and/or designee(s) of the administrator, responding to emergency conditions as determined by the city or the administrator, shall constitute a separate violation of this ordinance.

#### **Sec. 32-28. Enforcements, violations, and penalties.**

(a) Notice of violation. Whenever the administrator finds that a person has violated a prohibition or failed to meet a requirement of this ordinance, the administrator may order compliance through written notice of violation to the responsible party or person. Such notice may require, without limitation:

- (1) The performance of monitoring, analyses and reporting.
- (2) The elimination of illicit connections or discharges.
- (3) That violating discharges, practices or operations shall cease and desist.
- (4) The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property or premises.
- (5) Payment of the costs of administration and remediation.
- (6) The implementation of source control or treatment BMPs.

(b) If abatement of a violation and/or restoration of affected property or premise are required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Such notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be performed by the city or a designated

governmental agency or contractor procured by the city or other governmental agency, and the expense thereof shall be charged to the violator.

(c) Any person who commits any of the acts prohibited by this chapter or violates any of the provisions of this ordinance shall be liable to the city for all costs of testing, containment, cleanup, abatement, removal, disposal, and any other related costs or expenses that the city may incur in connection with the enforcement of this ordinance and/or the prohibition and/or correction of a violation of this ordinance.

(d) Any person who violates any of the provisions of this ordinance shall be guilty of a Class 1 misdemeanor and, upon conviction, is subject to punishment by a fine of not more than two thousand five hundred dollars (\$2,500.00) per violation, per day, and confinement in jail for not more than twelve (12) months, either or both.

(e) Each day during which a violation of this ordinance occurs or continues shall be deemed a separate and distinct violation of this ordinance.

(f) The administrator may bring legal action to enjoin a violation of this ordinance and the existence of any other remedy shall be no defense to any such actions.

(g) In addition to any of the remedies set forth above, the administrator may seek to impose, or have imposed by the appropriate authority, any of the remedies provided for by § 62.1-44.15:48, Code of Virginia, as amended, which are incorporated herein by reference, and made a part hereof.

(e) In any court action that may result from enforcement of this ordinance, a judge hearing the case may direct the person responsible for the violation or the property owner to correct the violation and each day that the violation continues shall constitute a separate violation of this ordinance.

(f) Any person who knowingly makes any false statements, representations, or certifications in any record, report, or other document, either filed or requested pursuant to this ordinance, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required or used by the administrator under this ordinance in monitoring discharges or connections, shall be guilty of a violation of this ordinance.

(g) The remedies set forth in this section shall be cumulative, not exclusive, and it shall be no defense to any action that one or more of the remedies set forth in this section have been sought or granted, and the pursuit of any one remedy or cause of action shall not preclude the pursuit of another.

#### **Sec. 32-29. Severability of Invalid Provisions.**

If the provisions of any article, division, section, subsection, clause, paragraph, or any portion of this ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, then any such order of judgment shall not be so construed as to render invalid or unconstitutional any of the remaining provisions of this ordinance.

This Ordinance No. 1681 shall become effective as of the date of its Adoption.

First Reading: June 13, 2016

Motion: Mr. Nicholson

Second: Dr. Harshberger

Recorded Vote:

Dr. Harshberger:	Yes
Mr. Marshall:	Yes
Mr. Nicholson:	Yes
Mr. Turk:	Yes
Mayor Brown:	Yes

Second Reading:

Motion:

Second:

Recorded Vote:

Mr. Gropman
Dr. Harshberger:
Mr. Marshall:
Mr. Turk:
Mayor Brown:

ATTEST:

---

Melissa Skelton, Radford City Clerk

**ORDINANCE NO. 1684**

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT IN THE B-2 DISTRICT, PURSUANT TO SEC. 120.1-91, OF THE ZONING ORDINANCE, OF THE RADFORD CITY CODE OF ORDINANCES, FOR PROPERTY OWNED BY EAST RADFORD DEVELOPMENT CORPORATION, LOCATED AT 702-708 EAST MAIN STREET, RADFORD, VIRGINIA, 24141, IDENTIFIED AS TAX MAP NUMBER: 2-(1)-3, TAX ID: 010000283, AND THE ADJOINING AND CONTIGUOUS PROPERTY IDENTIFIED AS TAX MAP NUMBER: 2-(1)-3A, TAX ID: 010002059**

**WHEREAS**, East Radford Development Corporation, a Virginia corporation, is the owner (the "Owner") of certain real property in the City of Radford located at the address of 702 & 704 East Main Street, Radford, Virginia, 24141, briefly described herein as Lot 3, containing 0.952 Acres, Tax Map Number: 2-(1)-3, Tax ID: 0100000283, and the adjoining and contiguous Lot 3A, containing 0.364 Acres, Tax Map Number: 2-(1)-3A, Tax ID: 010002059 (collective the "Property"), said Property being more fully set forth and described in a Deed dated September 10, 2014, conveying the Property to the Owner, recorded in the Clerk's Office of the Circuit Court of the City of Radford, Virginia, as Instrument Number 201400851 (the "Deed"), together with that certain plat of survey of the Property dated December 5, 2013, Job No. 2013766, by Don A. Rainey, Land Surveyor, recorded therewith in Cabinet 1, Slide 131, as Instrument Number 201400850 (the "Plat of Survey"), and said Deed and Plat of Survey are incorporated herein by reference and made a part hereof for a more accurate description of the Property; and

**WHEREAS**, the Property is located in the B-2 General Business District (the "B-2 District") zoning classification, for such uses and structures as defined and set forth in the B-2 District, in Secs. 120.1-89 *et seq.*, at Division 10, of Chapter 120.01 of the Zoning Ordinance of the City of Radford, Virginia (the "Zoning Ordinance"), in the Radford City Code of Ordinances (the "Radford City Code"); and

**WHEREAS**, the uses and structures in the B-2 District, at Sec. 120.1-91(8) of the Zoning Ordinance, as amended, provides for uses and structures for apartments above or below the main ground street level are permissible uses within the B-2 District, with an approved Special Use Permit ("SUP") issued for the Property pursuant to the procedures and requirements for such SUP's in Article IX, Secs. 120.1-274 *et seq.*, of the Zoning Ordinance, and provided any such final site plans for any such SUP's are approved by the Planning Commission prior to the issuance of the SUP, pursuant to the requirements in Article VIII-Site Plans, at Secs. 120.1-260 *et seq.*, and which final approval of the site plan shall address both on-site and off-site impacts for any such proposed plan of development with a SUP in the B-2 District; and

**WHEREAS**, the Owner desires to obtain a SUP to allow the Property within the B-2 District to be used and developed for such permissible mixed uses and structures in the B-2 District with a SUP, and the Owner has filed in support thereof an application for a Special Use Permit (SUP) dated March 1, 2016, including a preliminary site plan of development for the Property, prepared by Don A. Rainey, Certified Engineer (the "Preliminary Site Plan"), and such other supporting documents and proffers filed in support of the Owner's SUP application for the Property (collectively referred to as the "Application"), for such permissible mixed uses and structures proposed to be developed upon the Property within the B-2 District with a SUP, pursuant to Sec. 120.1-90 and Sec. 120.1-91 of the Zoning Ordinance.

**WHEREAS**, Council and the Planning Commission, after giving proper notice to all concerned, as required by § 15.2-2204 and § 15.2-2285 of the Code of Virginia, as amended, and after having conducted separate public hearing on the Owner's Application for the SUP, on April 18, 2016 and May 9, 2016, respectively, at which public hearings all parties in interest and citizens were given an opportunity to be heard for or against approval of the SUP Application of the Owner for the Property; and

**WHEREAS**, after considering the Application, the matters presented at the public hearings, the recommendation made by the Planning Commission to Council, and upon confirming the SUP for this Property is generally consistent with the Comprehensive Plan of the City of Radford, this Council is of the opinion that the SUP Application for the Property of the Owner within the B-2 District, for apartments above and/or below the main ground street level, as permitted in Sec. 120.1-91 (8) of the Zoning Ordinance, should be approved.

**NOW THEREFORE, BE IT ORDAINED**, by the Council of the City of Radford, Virginia, pursuant to the authority set forth in the B-2 General Business District, in Secs. 120.1-89 *et seq.*, of the Zoning Ordinance, the Application of the Owner for a SUP in the B-2 District, for the special uses and structures permitted in Sec. 120.1-91(8) for development upon the Property identified in the Application and herein as Lot 3, containing 0.952 Acres, Tax Map Number: 2-(1)-3, Tax ID: 0100000283, and the adjoining and contiguous Lot 3A, containing 0.364 Acres, identified as Tax Map Number: 2-(1)-3A, Tax ID: 010002059, is hereby approved, and the SUP for the Property for such uses and structures provided for in Sec. 120.1 91(8), is and the same shall be issued and granted, subject the Owner's full and complete compliance with the conditions and requirements for such developments of structures and uses in the B-2 District with a SUP, as enumerated herein, and as follows:

1. A final site plan of development for the Property being filed in compliance with Article VIII, Sec. 120.1-260 *et seq.*, and approved by the Planning Commission pursuant to the requirements and procedures set forth in Sec. 120.1-91, prior to the issuance of the SUP in the B-2 District for the Property as approved in this Ordinance; and
2. As proffered by the Owner, the Owner providing the Planning Commission the opportunity to provide input and comments as to the nature of the proposed mixed use plan of development for the Property, during the final site plan development and review process, which input and comments shall be considered by the Owner, prior to the approval of the final site plan of Development for the Property; and
3. The Owner of the Property shall further be required to comply with all of the procedural requirements necessary for the Zoning Administrator to issue the SUP as approved herein for the Property, including but not limited to the requirements in issuing such Special Use Permits (SUP's), as set forth in Article II, Division 10. - B-2 District, Sec. 120.1-89, *et seq.*, the administration requirements in Article VII, Administration, Sec. 120.1-252 *et seq.*, the zoning permit requirements in Sec. 120.1-254, *et seq.*, and Article IX, Special Use Permits in Secs.120.1-274 *et seq.*, of the Zoning Ordinance; and

4. This Ordinance approving the requested SUP for the Property as set forth and provided for herein, shall become null and void if no building permit to construct the authorized improvements has been issued within one (1) year of the date of approval of the SUP for the Property, as defined and provided for in Sec. 120.1-289 of the Zoning Ordinance, unless otherwise extended; and
5. Except for the exceptions and modifications in this Ordinance approving this for the Property pursuant to the Application as presented and approved, nothing herein shall be deemed to alter or change any other requirements or uses of the Property within the B-2 Zoning District, or negate any such other compliance requirements for the plan of development for the Property as may be necessary or required by the Owner under the provisions and requirements of the Zoning Ordinance, or any such other provisions or requirements as may be necessary or required in the Radford City Code.

THIS ORDINANCE SHALL BE EFFECTIVE AS OF THE DATE OF ITS ADOPTION.

First Reading: June 13, 2016

Recorded Vote:

Motion: Mr. Nicholson

Second: Dr. Harshberger

Dr. Harshberger:	Yes
Mr. Marshall:	No
Mr. Nicholson:	Yes
Mr. Turk:	Abstain
Mayor Brown:	Yes

Second Reading:

Motion:

Second:

Recorded Vote:

Mr. Gropman:  
Dr. Harshberger:  
Mr. Marshall:  
Mr. Turk:  
Mayor Brown:

ATTEST:

\_\_\_\_\_  
Melissa A. Skelton, City Clerk





**Ordinance Number:** 1682.01

1st Reading: July 11, 2016  
2nd Reading:

BYRNE JUSTICE ASSISTANCE GRANT (#16-M1198LO15)

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
GRANTS	FED CAT AID	20133-333115-G0711					
GRANTS	TRANSFERS	20151-351100	\$ 7,546				
GRANTS	POLICE	2013110-406010-G0711	\$ 838				
GENERAL	POLICE	1003110-406010			\$ 8,384		
GENERAL	TRANSFERS	1009300-409302				\$ 838	
			Totals	\$ 8,384	\$ -	\$ 9,222	\$ 838

**FIRST READING:** July 11, 2016  
**VOTE:**

Mr. Gorman

**Dr. Harshberger**  
**Mr. Marshall**  
**Mr. Turk**  
**Mayor Brown:**

**MOTION:**  
**SECOND:**

**ATTEST:**

**Melissa Skelton, Deputy City Clerk**

**SECOND READING:**  
**VOTE:**

**VOTE:**

Mr. Gropman  
Dr. Harshberger  
Mr. Marshall  
Mr. Turk  
Mayor Brown:

**MOTION:**  
**SECOND:**

**SECOND:**

**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 07/12/2016

**Byrne Justice Grant (JAG)**

**Background Information:**

The Byrne Justice Assistance Grant (JAG) makes federal funds available to use to help support our efforts in reducing crime and to improve public safety.

**Action Requested:**

For council to approve the \$7,546.00 from JAG with a cash match of \$838.00 dollars to purchase Body cameras.

**Pros and Cons/Financial Implications:**

**Pros:** This will allow us to purchase body cameras so when one goes down (camera) then Officers will be issued a new. Plus to be able to issue to newly hired Police Officers.

**Cons:** None.

**Financial impact on the department and City:** Cash match of \$838.00 coming from Police Supply budget line.

<b>Ordinance Number:</b>	<b>1682.02</b>
<b>1st Reading:</b>	July 11, 2016
<b>2nd Reading:</b>	

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1682 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2016-2017 is hereby amended and funds are herewith appropriated or adjusted as presented.

Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

**The recorded roll call vote was as follows:**

**SECOND READING:**  
**VOTE:**

Mr. Gropman  
Dr. Harshberger  
Mr. Marshall  
Mr. Turk  
Mayor Brown:

**MOTION:**  
**SECOND:**

**Melissa Skelton, Deputy City Clerk**



MEMO

To: City Manager and City Council

From: Timothy A. Logwood, Director of Electric Utilities

Date: July 5, 2016

Re: Award of Bid for 2016 Digger Derrick and Cab/Chassis  
(Procurement Number 408105JU02.16)

---

The City of Radford Electric Utilities received proposals for a 2016 Digger Derrick and Cab/Chassis with Procurement No. 408105JU02.16 on June 02, 2016. Altec Industries was the low bidder at \$ 218,883.00 that met all specifications. I recommend that Altec Industries proposal for the 2016 Digger Derrick and Cab/Chassis be accepted. \$115,000 of the funds for this purchase is in the present budget. I recommend a reserve transfer in the amount of \$ 103,883.00 to cover the remaining balance.

This 2016 Digger Derrick and Cab/Chassis will replace a 2005 Ford/Altec Digger Derrick truck (Unit No. 607), which was traded in as part of this Procurement.

Encl: Bid Evaluation.

# City of Radford Electric Utilities


2016 Digger Derrick and Cab/Chassis

Bid Tabulation

Procurement Number: 408105JU02.16

June 02, 2016

	ALTEC	TEREX	MAP	OTHER
1. Digger Derrick and Body	\$161,848	160,334	n/a	n/a
2. Cab/Chassis	\$68,931	\$73,982		
3. Options				
1. Tamper	\$1,729	\$1,563		
2. Reel	\$1,375	\$1,019		
SUB TOTAL	\$233,883	\$236,898		
4. Trade In Allowance	minus \$15,000	minus \$16,500	minus	minus
TOTAL	\$218,883	\$220,398		

  
Forward to  
Council

**Ordinance Number:** 1682.03  
**1st Reading:** July 11, 2016  
**2nd Reading:**

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1682 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2016-2017 is hereby amended and funds are herewith appropriated or adjusted as presented.

Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

The recorded roll call vote was as follows:

**SECOND READING:**  
**VOTE:**

Mr. Gropman  
Dr. Harshbarger  
Mr. Marshall  
Mr. Turk  
Mayor Brown:

**MOTION:  
SECOND:**









# VIRGINIA WORLD WAR I AND WORLD WAR II COMMEMORATION COMMISSION

General Assembly Building, 2nd floor  
201 North 9th Street  
Richmond, VA 23219



*Delegate M. Kirkland Cox, Chairman*  
*Senator Frank M. Ruff, Jr., Vice-Chairman*



June 15, 2016

City Manager David Ridpath  
10 Robertson Street  
Radford, VA 24141

Dear Mr. Ridpath:

As you may know, the General Assembly created the Virginia World War I and World War II Commemoration Commission to plan, develop, and carry out programs and events to commemorate the 100th anniversary of World War I and the 75th anniversary of World War II. There will be a number of major events and programs during these important statewide commemorations, which hold tremendous educational, economic, and tourism opportunities.

Primary goals of the commemoration include honoring veterans and preserving their stories, connecting people to history through travel and tourism, and inspiring a desire to learn more. The Commission is sponsoring a number of programs and Signature Events that will benefit museums and historic sites across the state, including:

- Tourism marketing grants of up to \$5,000 to museums, historic sites, and partner organizations
- "Profiles of Honor" traveling museum and scanning of images related to WWI and WWII
- Statewide teacher symposium
- Signature Events at locations across the state
- Statewide calendar of events, interactive listing of places to visit, and driving brochures

**We encourage participation of every locality and request that you designate a liaison or create a local WWI/WWII committee to work with the Commission to coordinate at the state level.** Virginia leads the nation in planning for a robust statewide commemoration of these important anniversaries, and strong involvement at the local level is crucial to its success. To every extent possible, local planning partners involved in the WWI/WWII commemoration should include:

- Office of the chief administrative official
- Tourism office or DMO (Destination Marketing Organization)
- Museums and historic sites
- Veterans organizations
- Educators, including superintendent or social studies/history curriculum coordinator

Staff is holding a series of information sessions this summer, a schedule for which is listed below. Please plan to attend a session or send a designee for more information about the commemoration, including the grants program.

**Richmond**

Thursday, July 7 - 10:30 a.m.  
Virginia State Capitol  
1000 Bank Street  
Richmond, VA 23219

**Bedford**

Friday, July 8 - 11:00 a.m.  
D-Day Memorial  
816 Burks Hill Road  
Bedford, VA 24523

**Norfolk**

Thursday, July 14 - 11:00 a.m.  
MacArthur Memorial  
198 Bank Street  
Norfolk, VA 23510

**Winchester**

Friday, July 15 - 11:00 a.m.  
Museum of the Shenandoah Valley  
901 Amherst Street  
Winchester, VA 22601

**Blacksburg**

Wednesday, July 20 - time TBD  
Historic Smithfield Plantation  
1000 Smithfield Plantation Road  
Blacksburg, VA 24060

**Prince William**

Tuesday, August 2 - 10:30 a.m.  
National Museum of the Marine Corps  
18900 Jefferson Davis Hwy  
Triangle, VA 22172

**Please return the enclosed form by July 1, 2016 to designate the liaison(s) for your locality and encourage them to attend one of the information session listed above.** We will remain in close contact with the local liaisons, communicating regularly about the statewide commemoration. Please feel free to contact Cheryl Jackson, Executive Director, if you have any questions, at (804) 786-3591, ext. 276, or by email to [cjackson@dls.virginia.gov](mailto:cjackson@dls.virginia.gov)

On behalf of the Virginia World War I and World War II Commemoration Commission, I look forward to working with you as we begin planning for these important milestone anniversaries. The beginning of the commemoration period is fast approaching - - join us as we work together to ensure that Virginia continues to lead the nation in honoring veterans and preserving their legacies.

Sincerely,



M. Kirkland Cox, Chairman  
Majority Leader, Virginia House of Delegates

Enclosures

**VIRGINIA WORLD WAR I AND WORLD WAR II COMMEMORATION COMMISSION**

General Assembly Building, 2nd floor  
201 North 9th Street  
Richmond, VA 23219



*Delegate M. Kirkland Cox, Chairman*  
*Senator Frank M. Ruff, Jr., Vice-Chairman*



**World War I and World War II Commemoration Designated Local Contact**

**Locality:** \_\_\_\_\_

Designee(s) to serve as local liaison to the Virginia World War I and World War II Commemoration Commission:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Please attach additional sheets as needed*

**Please respond by July 1, 2016**

Cheryl Jackson, Executive Director  
Virginia World War I and World War II Commemoration Commission  
201 North 9th Street, 2nd floor  
Richmond, VA 23219  
Phone: (804) 786-3591, ext. 276  
Fax: (804) 692-0625  
Email: [cjackson@dls.virginia.gov](mailto:cjackson@dls.virginia.gov)  
[VirginiaWorldWarI.org](http://VirginiaWorldWarI.org) / [VirginiaWorldWarII.org](http://VirginiaWorldWarII.org)

# VIRGINIA WORLD WAR I AND WORLD WAR II COMMEMORATION COMMISSION



VirginiaWorldWarI.org



VirginiaWorldWarII.org

## Update from the Commission

The Virginia World War I and World War II Commemoration Commission (the Commission) was created by the General Assembly during the 2016 Session by expanding the existing World War II 75th Anniversary Commission to include observances of the 100th anniversary of World War I. The Commission is led by Delegate M. Kirkland Cox, Chairman, and Senator Frank M. Ruff, Jr., Vice-Chairman, and members of the General Assembly, including Delegate Richard L. Anderson, Delegate John M. O'Bannon, III, Senator Bryce E. Reeves, and Delegate Marcus Simon. The commissioner of the Department of Veterans Services, the executive director of the Virginia War Memorial, and noted historians also serve on the Commission. A robust advisory council composed of museum partners, government officials, stakeholders, and experts serves in a consultative capacity to the Commission.

Primary goals that guide the work of the Virginia World War I and World War II Commemoration Commission include:

**Honoring our veterans:** Honor the service of veterans, whose sacrifices can never be forgotten. When we remember yesterday's veterans we are also communicating to today's service members that they won't be forgotten, either.

**Inspiring a desire to learn more:** Provide opportunities for people to explore personal connections and highlight multiple perspectives of Virginia's role in World War I and World War II (e.g., battlefield and military support, home front and civilian support, Holocaust and stories of survival, and more)

**Connecting through travel and tourism:** Make it easy for visitors to connect to museums, memorials, and sites in Virginia related to World War I and World War II.

**Preservation of historic sites:** Encourage preservation and interpretation of significant sites in Virginia related to World War I and World War II.

## Commission programs and events

The Commission is planning a number of Signature Events and programs that include:

***Dawn of Infamy: America Goes to War - A Tribute to Veterans***

University of Richmond

Thursday, December 8, 2016

A tribute to World War II veterans, this program will be held to mark the 75th anniversary of the attack on Pearl Harbor and America's entry into World War II, which was a turning point in a conflict that had been raging since September 1939. More than 400,000 Americans would pay the ultimate price of freedom, more than 11,000 of whom were Virginians. We can never forget their sacrifice.

Plan now to join the Virginia World War I and World War II Commemoration Commission at the University of Richmond on Thursday, December 8 to mark these climatic anniversaries. But even more, to thank the men and women who bravely stand in harm's way to secure our freedom . . . yesterday, today, and forever.

World War II veterans will be recognized and honored at this Signature Event, and are encouraged to register early.

This program is free and open to the public, but pre-registration is required at [www.VirginiaWorldWarII.org](http://www.VirginiaWorldWarII.org).

#### **Legacy Project: *WWI and WWII Profiles of Honor Tour***

The Profiles of Honor Tour is a mobile tour that will travel across Virginia to bring an interactive exhibit to museums, libraries, and historic sites, as well as serve as a collection point for the scanning of images related to WWI and WWII for inclusion in the *Virginia Profiles of Honor* project. The mobile tour will begin in December 2016.

#### **Statewide teacher symposium**

The Commission will work with the Virginia Department of Education, colleges, and historians across the state to hold a symposium for teachers, providing resources for teaching WWI and WWII history. The symposium will be widely accessible to teachers - it will go on the road to be held in each of the eight superintendent regions, and also be recorded for internet download on demand. The teacher symposium will be held in summer 2017.

#### **World War I and World War II Tourism Marketing Grants**

Matching grants of up to \$5,000 available to museums, historic sites, and organizations involved in the commemoration for the marketing of initiatives related to the 100th anniversary of World War I or the 75th anniversary of World War II. The first round of grants opens June 30, 2016. More information is available at [vatc.org](http://vatc.org).

In addition to the programs listed above, special events will be held to mark key anniversary dates, which include:

April 6, 2017: 100th anniversary of the US entry into World War I  
June 4-6, 2017: 75th anniversary of the Battle of Midway  
November 11, 2018: 100th anniversary of Armistice Day  
June 6, 2019: 75th anniversary of D-Day  
September 2, 2020: 75th anniversary of V-J Day



## Get involved

There will be many opportunities to be involved and to include your family's story during Virginia's commemoration of World War I and World War II. First steps to get involved:

- Visit **VirginiaWorldWarI.org** and **VirginiaWorldWarII.org** to find a comprehensive calendar of events and listing of places to visit in Virginia related to WWI and WWII
- Join the mailing list at **VirginiaWorldWarI.org** and **VirginiaWorldWarII.org**
- Follow on Facebook at **Virginia World War II 75th Anniversary Commemoration** or **Virginia World War I Centennial Commemoration**
- Plan now to attend the Tribute to Veterans on December 8, 2016 at the University of Richmond - free and open to the public, but pre-registration is required. Registration opens Memorial Day.

If you have questions about Virginia's commemoration and how you can get involved, please feel free to contact Cheryl Jackson, Executive Director at (804) 786-3591, ext. 276 or by email to [cjackson@dls.virginia.gov](mailto:cjackson@dls.virginia.gov).

We look forward to working together to remember the people, places, and events that shaped the world we live in . . . then and now.

### Staff contact:

Cheryl Jackson, Executive Director  
Virginia World War I and World War II Commemoration Commission  
201 North 9th Street  
General Assembly Building, 2nd floor  
Richmond, VA 23219  
Phone: (804) 786-3591, ext. 276  
Email: [cjackson@dls.virginia.gov](mailto:cjackson@dls.virginia.gov)  
Websites: [VirginiaWorldWarI.org](http://VirginiaWorldWarI.org) and [VirginiaWorldWarII.org](http://VirginiaWorldWarII.org)

July 1, 2016

Mr. David Ridpath, Radford City Manager  
Radford City Government  
10 Roberts Street  
Radford, VA 24141

Dear Mr.  Ridpath:

On behalf of the New River Valley Agency on Aging staff, advisory council and board of directors, and most of all those that we provide services for, I would like to thank you and the Radford City Council members for the funding you have allocated for FY 2016-2017. These funds will help us to continue to meet the vital needs of older adults, adults with disabilities and caregivers.

Your funding support along with the provision of board members and advisory council members representing your locality greatly assists the Agency's mission to help individuals to age with dignity and choice and to support caregiver's efforts. We very much appreciate this help and we look forward to working together to continue to meet the needs of Radford citizens.

Please feel free to call upon me or anyone at the Agency should you have citizens, employees, etc., express a need for information or services related to aging, adult disabilities or caregiving.

Best wishes for a very productive and prosperous year.

Sincerely,



Tina H. King

Ms. Mary Ann Semones, Vice Chair, Board Member, NRV Agency on Aging  
Ms. Sally Anna Stapleton, Alternate Board Member, NRV Agency on Aging  
Dr. Dick Harshberger, Advisory Council, NRV Agency on Aging  
Ms. Helen Harvey, Advisory Council, NRV Agency on Aging



COMMISSIONER OF THE REVENUE

**Cathy Flinchum**

**619 Second Street, Rm. 161**

**Radford, VA 24141**

**(540)731-3613**

cathy.flinchum@radfordva.gov

**SEMI-ANNUAL CITY OF RADFORD LICENSE REPORT**

**2016**

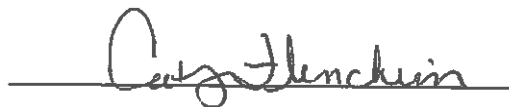
<u>MONTH</u>	<u>LICENSE</u>	<u>FEE</u>	<u>PENALTY</u>	<u>TOTAL</u>
JANUARY	\$ 42,694.14	\$ 49.50	\$ 0	\$ 42,743.64
FEBRUARY	251,833.18	173.25	0	252,006.43
MARCH	151,438.28	114.75	2,094.19	153,647.22
APRIL	16,342.50	41.25	418.06	16,801.81
MAY	5,640.42	23.25	218.59	5,882.26
JUNE	489.00	11.25	0	500.25

TOTAL LICENSE \$ 468,437.52

TOTAL FEES 413.25

TOTAL PENALTIES 2,730.84

GRAND TOTAL \$ 471,581.61



CATHY FLINCHUM

MASTER COMMISSIONER OF THE REVENUE

(07/05/2016)

**MASTER COMMISSIONER OF THE REVENUE**

**Cathy Flinchum**  
619 Second Street, Rm. 161  
Radford, VA 24141  
(540)731-3613  
[cathy.flinchum@radfordva.gov](mailto:cathy.flinchum@radfordva.gov)

**CITY OF RADFORD BUSINESS LICENSE REPORT**

**JUNE 2016**

TOTAL LICENSE AMOUNT	\$ 489.00
TOTAL LICENSE FEES	11.25
TOTAL PENALTIES	0.00
<b>GRAND TOTAL</b>	<b>\$ 500.25</b>

  
CATHY FLINCHUM

MASTER COMMISSIONER OF THE REVENUE  
CITY OF RADFORD  
7/05/2016